



**Michigan Supreme Court**  
**State Court Administrative Office**  
**Trial Court Services Division**  
Michigan Hall of Justice  
P.O. Box 30048  
Lansing, MI 48909  
Phone: (517) 373-4835  
John D. Ferry, Jr., State Court Administrator

**MEMORANDUM**

DATE November 7, 2003

TO: Michigan Drug Court Judges and Personnel

FROM: Nial Raaen, Director of Trial Court Services

RE: Drug Court Information Systems Project

---

The State Court Administrative Office (SCAO) was recently awarded a Bureau of Justice Assistance (BJA) grant for the purpose of developing reporting requirements for drug court case management systems and uniform reporting of performance and evaluation information. The National Center for State Courts (NCSC) has been subcontracted by BJA to conduct the project.

The first task for the NCSC consultants is to meet with a variety of drug court professionals to develop research questions for the project and identify relevant performance measures and data elements. Following on-site consultations with drug court professionals and SCAO technical staff, the consultants will review up to ten drug court case management systems to assess the reporting capabilities of each system. We hope to complete the project in time to present the results at the February 2004 MADCP conference.

You are invited to participate in a one-day session with the NCSC consultants scheduled for **Friday, December 5, 2003, beginning at 9:00 a.m.**, here at the Hall of Justice. Lunch and mileage reimbursement will be provided. Please also encourage any members of your drug court team that you believe could contribute to the discussion to attend. Your input is critical to accomplishing the task of developing a reliable drug court evaluation system in Michigan and I look forward to your participation.

Please let us know if you and any other members of your team will join us by contacting Deb Marks by e-mail ([marksd@courts.mi.gov](mailto:marksd@courts.mi.gov)) or phone (517-373-7496)